



Poudre School District  
2407 LaPorte Avenue  
Fort Collins, CO 80521  
970-482-7420

# Citizen Request for Reconsideration of Learning Materials

If efforts to resolve the complaint cannot be settled directly with the teacher, media specialist and principal, informally, complete and submit this form to the school principal. After the form is completed, a hearing shall be held involving the complainant, the teacher, the principal or other administrator, and other appropriate parties. If further consideration is necessary, the complaint will be referred to the assistant superintendent.

Title: \_\_\_\_\_

Author: \_\_\_\_\_ Publisher (if known): \_\_\_\_\_

- Format:
- |                                       |   |
|---------------------------------------|---|
| <b>PRINT</b>                          | <b>AUDIOVISUAL</b>                      |
| <input type="checkbox"/> Library book | <input type="checkbox"/> Video Tape/DVD |
| <input type="checkbox"/> Magazine     | <input type="checkbox"/> Record/Tape    |
| <input type="checkbox"/> Pamphlet     | <input type="checkbox"/> Slides         |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____   |

Request initiated by: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

- Complainant represents:
- Self only
  - Organization (name of organization): \_\_\_\_\_
  - Other Group (identify group): \_\_\_\_\_

1. Reason for objection: \_\_\_\_\_  
\_\_\_\_\_

2. Specify the material to which you object. Please be specific—cite pages, pictures, oral or written content:  
\_\_\_\_\_

3. Why do you object to this material? \_\_\_\_\_  
\_\_\_\_\_

4. Did you read, view, listen to the entire material?  Yes  No  
If No, what parts did you read, view or listen to? \_\_\_\_\_  
\_\_\_\_\_

5. Do you know how the material relates to other material in the course? \_\_\_\_\_  
\_\_\_\_\_

6. What is good about this material? \_\_\_\_\_  
\_\_\_\_\_

7. For what age group would you recommend this material? \_\_\_\_\_

8. What do you feel might be the result of using this material? \_\_\_\_\_  
\_\_\_\_\_

9. What would you like done about this material?  Do not assign it to my child  
 Remove it from the school(s)

School involved: \_\_\_\_\_

X  
\_\_\_\_\_  
*Signature of person making request*      *Date*